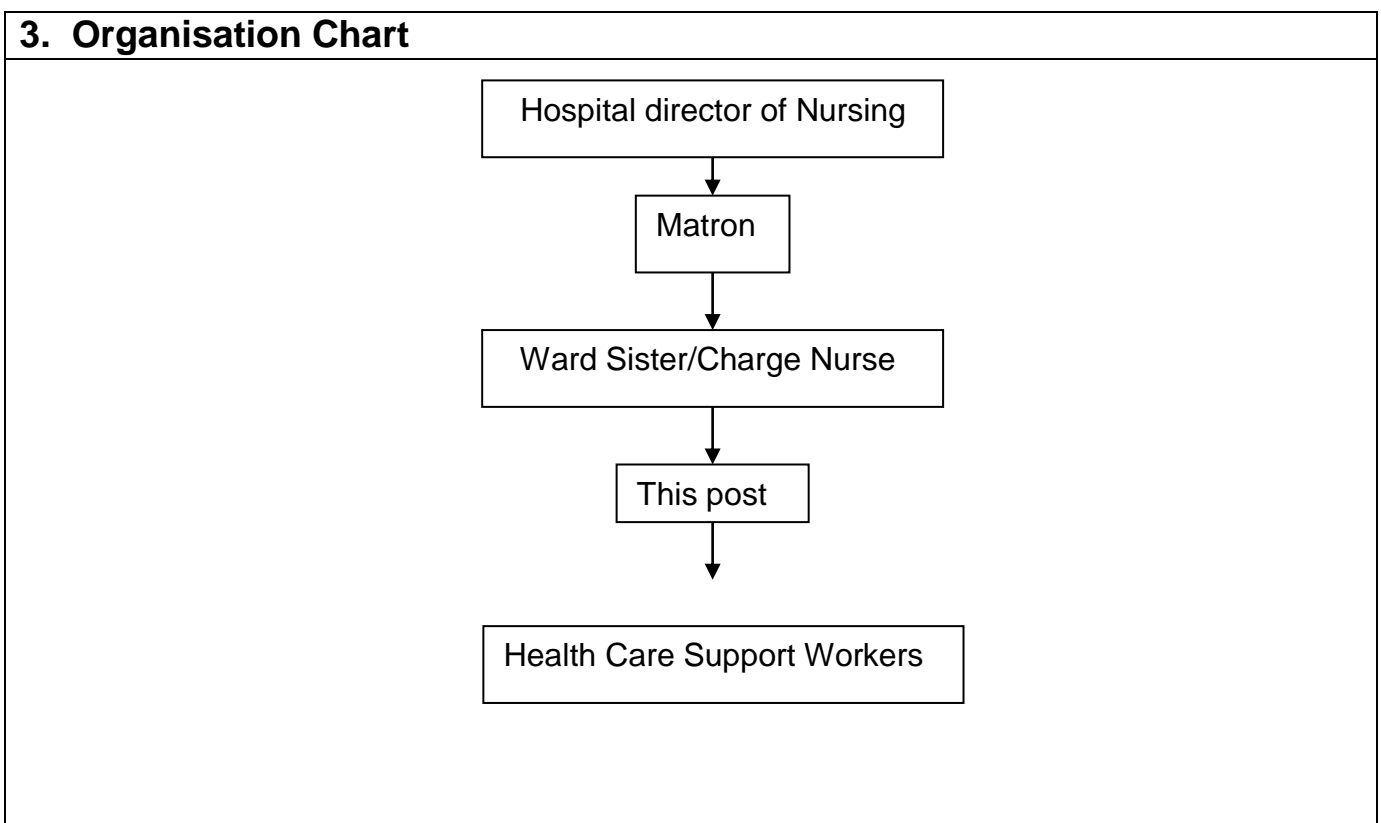


## Job Description

1. Job Details	
<b>Job title:</b>	Registered Nurse
<b>Current Job grade:</b>	Band 5
<b>Reports to (Title):</b>	Ward Sister
<b>CMT:</b>	
<b>Department/Ward:</b>	Pilgrim Chemotherapy Suite
<b>Location/Site:</b>	Pilgrim hospital

2. Job Purpose
<ul style="list-style-type: none"> <li>• The post holder will be responsible for assessing care needs, and the planning, delivery and evaluation of nursing care.</li> <li>• Will initiate and lead the continuing development of nursing care in consultation with the Ward Sister.</li> <li>• The post holder will act as shift co-ordinator.</li> </ul>



#### **4. Duties**

1. To be responsible for assessing care needs, and the planning, delivery and evaluation of nursing care using flexible and innovative, research based, effective practice that demonstrates improvement in patient care. To be aware of budgetary implications when planning care.
2. Liaise and communicate with other members of the multi-disciplinary team.
3. Act as an advocate for patients and carers and communicate with patients and carers to ensure that their individual needs are met.
4. Participate in clinical supervision and demonstrate evidence of reflective practice.
5. Provide leadership, supervision and support for junior members of staff. To act as a mentor/preceptor and participate in the induction of staff as required. Contribute to the learning of other team members.
6. Will act as a ward/departmental co-ordinator as required.
7. Maintain and demonstrate up to date clinical and professional knowledge.
8. To act as a health educator, ensuring that patients and their carers have an understanding and knowledge of their illness.
9. To provide holistic pre-assessment of patients prior to commencing chemotherapy. Administer cytotoxic chemotherapy. Monitor toxicities of treatment and inform medical staff
10. Managing patients with Neutropenic Sepsis as per Policy.
11. To be skilled in venepuncture and cannulation. To be competent in use of Central Venous Catheters ( Hickman Lines, Picc Lines, Portacaths), as per ULHT policy
12. To be competent in the use of Volumat MC intravenous infusion pumps.
13. To be competent in caring for patients undergoing blood, platelet, and immunoglobulin transfusions as per ULHT policy.
14. To be computer literate and have skills eg; Intranet, E-mail, data base inputting.

#### **5. Physical and Mental Skills**

1. The ability to move and handle patients and equipment in a safe manner
2. Use of technical equipment
3. Communication with and exchanging information with a wide and varied group of staff
  - Patients Relatives and carers.
  - Ward nursing team
  - Matron
  - Members of the medical staff
  - Specialist nurses, as appropriate

- Allied Health professionals
- Other agencies / support services within and outside the hospital
- Student nurses and other staff on placement to the ward

4. Experience in staff management
5. Able to lead a team of nursing staff
6. Able to work as a team member
7. Good written and verbal skills

## 6. Responsibilities of the Post Holder

United Lincolnshire Hospitals Trust is committed to safeguarding and promoting the welfare of children, young people and adults, both as service users and visitors to Trust premises. All staff have a responsibility to safeguard and promote the welfare of children and adults. The post holder, in conjunction with their line manager, will be responsible for ensuring they undertake the appropriate level of training relevant to their individual role and responsibilities and that they are aware of and work within the safeguarding policies of the Trust.

The post holder is expected to treat patients, service users and carers with courtesy, care and compassion at all times, treating each person as an individual by offering a personalised service. Trust staff will adopt behaviours and attitudes which promote, supports and respects privacy and dignity in accordance with the Trust Dignity policies and dignity in care pledges. Staff are expected to challenge poor practice in relation to dignity and treat each other with respect.

United Lincolnshire Hospitals Trust is committed to providing consistently excellent and safe patient-centred care for the people of Lincolnshire, through highly skilled, committed and compassionate staff working together. We do this by putting our patients at the centre of all that we do and providing the best quality care with passion and pride. We have a set of values that inform every action we take and every decision we make. They are the foundation of what United Lincolnshire Hospitals NHS Trust stands for, and encompass a desire in all of us to provide the highest quality of care to patients and each other.

All staff are required to advocate, champion and demonstrate the below values and behaviours

<b>Patient centred</b>	I am fully committed to providing the very highest standards of care to our patients
<b>Safety</b>	I do everything I can to keep my patients and my colleagues safe
	I keep my environment clean and tidy
<b>Compassion</b>	I recognise when something is going wrong and I have the courage to do something about it
	I show a genuine concern for my patients and my colleagues
	I communicate well with others, listening and showing an interest in what they have to say
<b>Respect</b>	I am positive, approachable and friendly
	I treat my patients and my colleagues with dignity and respect
	I work openly and honestly as part of an effective team
<b>Excellence</b>	I keep my promises and do what I say I will, when I said I will, or I will provide an explanation if I can't
	I will always go the extra mile and improve things for my patients and my colleagues
	I am competent to carry out my role and committed to my personal and professional development
	I will share good ideas and best practice and encourage my team members to do so too

## **7. Freedom to Act**

The role requires an ability to work on own initiative and to act independently within appropriate policies, procedures and guidelines.

## **8. Physical, Mental and Emotional Effort Required**

The day to day operational element of the role means the post holder must be able to prioritise workload, deal with the needs of others and an ability to be assertive with own and others time.

The role may require occasional exposure to distressing and emotional circumstances.

1. Moderate physical effort for short and long periods, moving, handling and positioning patients and equipment.
2. Dealing with difficult and emotional issues such as dealing with dying patients and their relatives and carers.
3. Communicating with patients, relatives and carers.

## **9. Outline of Working Conditions**

- Works in an area, which complies with the Trust health and safety policy.
- Exposure to hazardous substances – cytotoxic chemotherapy, monoclonal antibodies, blood and blood products
- May be exposed to violent and aggressive patients and members of the public.

## Person Specification

### Post of Registered Nurse Band 5

Job Related Criteria	Essential	How Identified	Desirable	How Identified
<b>Qualifications</b> (Academic, Professional & Vocational)	<ul style="list-style-type: none"> <li>• Current first level Registered Nurse with NMC</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of further education e.g. ENB 237, degree</li> <li>• Teaching certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Certificate</li> <li>• Application form/ Certificate</li> </ul>
<b>Previous Experience</b> (Nature & Level)	<ul style="list-style-type: none"> <li>• Experience working as a registered nurse in a clinical setting.</li> <li>• Committed to ongoing personal development</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Interview</li> <li>• Application form/ Interview</li> </ul>	<ul style="list-style-type: none"> <li>• Recent experience as a registered nurse in haematology and/or oncology</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Interview</li> </ul>
<b>Evidence of Particular:</b> - Knowledge - Skills - Aptitudes	<ul style="list-style-type: none"> <li>• Excellent written and oral communication skills</li> <li>• Able to demonstrate good leadership skills</li> <li>• Awareness of the dignity in care agenda.</li> <li>• Ability to evidence/demonstrate key values and behaviours in line with the Trust framework:</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Interview</li> <li>• Interview</li> <li>• Application form/ Interview</li> <li>• Interview</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of extended roles eg lv administration/cannulation</li> <li>• Experience of managing central lines</li> <li>• Ability to administer chemotherapy</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Interview</li> <li>• Application form/ Interview</li> <li>• Application form</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Patient Centred</li> <li>➤ Safety</li> <li>➤ Compassion</li> <li>➤ Respect and</li> <li>➤ Excellence</li> </ul>	<ul style="list-style-type: none"> <li>• Application form/ Interview</li> </ul>		
<b>Specific Requirements</b>	<ul style="list-style-type: none"> <li>• Demonstrates awareness of current changes in the NHS</li> <li>• To be able to articulate their own vision for the development of nursing and nurse led initiatives within the Team</li> <li>• Ability to manage and motivate staff</li> <li>• Ability to prioritise and organise workload</li> <li>• Able to demonstrate professional and calm manner when dealing with the demands of the service</li> </ul>	<ul style="list-style-type: none"> <li>• Interview</li> <li>• Interview</li> <li>• Application form/ Interview</li> <li>• Interview</li> <li>• Interview</li> </ul>		

### Job Description Agreement

I declare that I have read the Job Description and Person Specification and confirm that this is an accurate and fair description of the role.

**Signature**

**Date**

**Job Holder:**

**Line Manager:**